

NFAC #3081/81

**NATIONAL FOREIGN ASSESSMENT CENTER**

WASHINGTON, D. C. 20505

21 MAY 1981

NOTE FOR: The Director

The attached material is provided to you at your request. It contains information on our policy toward presentations by NFAC personnel before non-government audiences.

*/s/*  
John McMahon  
Director

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20 May 1981

It has been Agency policy for many years to respond positively to requests from non-government organizations for unclassified presentations on the general subject of intelligence or on various substantive topics. During the period from 1 January 1980 through 20 May 1981, 225 members of NFAC spoke before non-government groups or participated as members of various academic panels. The response of the audiences has usually been highly favorable to CIA participation and the program has improved relations with both the academic and professional communities. On rare occasions, the media has given fairly widespread, and sometimes erroneous, publicity to the presentations. The participation by Agency personnel is always in response to outside requests for speakers. Agency personnel are specifically prohibited by  from soliciting or initiating requests for speakers.

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The acceptance or refusal of a request is based on the following considerations:

- a. The subject matter of the proposed presentation, particularly in terms of Agency competence to handle the topic and the propriety of an Agency representative speaking on the topic.
- b. The availability of a qualified speaker.
- c. The geographic location of the requested presentation, particularly in terms of financial expense.
- d. The size and composition of the proposed audience.
- e. The extent and nature of any publicity and the likely press coverage.
- f. The physical environment and the likelihood of risk to employee safety.

In addition, substantive presentations are approved only if there is a clear understanding that:

- a. The requester must provide a reasonable prior guarantee of minimum publicity before and after the speaker's presentation.
- b. The speaker will not be available for ad hoc or unscheduled presentations to other groups.

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c. The speaker's presentation will be confined to the substantive topic or subject requested.

d. The speaker will not be authorized to meet with representatives of the press or to respond to their questions.

Detailed procedures exist for responding to all requests for presentations to non-government organizations. Within NFAC, an employee receiving a request for a presentation directly from an outside contact will submit a request through command channels to the DD/NFAC for final approval. If the NFAC employee is to present prepared remarks in his oral presentation, the text is submitted with the request for approval. If he plans to speak extemporaneously or participate in a panel discussion without prepared remarks, it is only necessary that he obtain permission to speak on the topic. The speaker is identified as a CIA employee but usually will inform the audience that the views he expresses are his own, not necessarily those of the Agency.

Attached at annex is a report, with tabs, prepared by the Executive Officer of OER on that office's policy toward outside speaking engagements. It contains a brief summary of the procedures followed by [redacted] in securing permission to speak at Harvard earlier this month. Also attached at annex are copies of Headquarters Regulations [redacted] which provide basic guidance for Headquarters personnel speaking before non-government organizations.

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Attachments:  
As stated

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19 May 1981

MEMORANDUM FOR: [REDACTED]  
Coordinator for Academic Relations STATINTL

VIA : Maurice C. Ernst, Director  
Office of Economic Research

FROM : [REDACTED] Executive Officer  
Office of Economic Research STATINTL

SUBJECT : OER Policy on Outside Speaking Engagements

OER's policy on nonofficial oral presentations follows the NFAC policy promulgated by Bruce Clarke on 21 November 1980 (Tab A). This policy requires that requests received by OER for oral presentations (both with and without prepared remarks) be submitted through the chain of command to the DD/NFAC for approval. OER also requests concurrence of the Director of Security and the Coordinator for Academic Relations for such presentations.

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OER's policy is to request approval for oral presentations only in those cases where we expect to enhance on-going academic relationships or with professional societies such as the American Economic Association, the Kennan Institute, etc. where we wish to maintain the professional economic credentials of our analysts, and to enhance the image of the Agency. The Office participated in fewer than a dozen non-official presentations in 1980. A number of requests are, of course, turned down by the Director, Economic Research, if they do not contribute to these objectives.

[REDACTED] STATINTL

Attachments: (2)

Tab A

Tab B

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EO/ER [ ] 20 May 81

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NFAC Notice  
No. 6-1

NFAC N 6-1  
21 November 1980

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Nonofficial Publications and Oral Presentations  
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References:

1. This notice outlines the procedures that NFAC employees should follow when wishing to issue nonofficial publications or make nonofficial oral presentations.  describe the requirements and procedures in more detail. STATINTL

2. Agency regulations require that current employees must submit for prepublication review by the Agency any nonofficial publication or oral presentation that:

- a. makes any mention of intelligence data or activities;
- b. may be based upon classified information;
- c. could impair the employee's performance of official duties;
- d. could interfere with the authorized functions of the Agency, or;
- e. could have a serious adverse impact on the foreign relations or security of the United States.

3. Current NFAC employees should submit manuscripts or outlines of oral presentations through the chain of command to the DD/NFAC for approval. (The attachment to this notice contains the proper format.) NFAC employees should not submit manuscripts or outlines to the Office of Security, to the Publications Review Board or to the Office of Public Affairs. If the DD/NFAC determines that the material can be released publicly, no other approval is necessary.

4. If a manuscript or outline meets one of the criteria in paragraph 2 above, employees may not submit the manuscript or outline to publishers or any other non-Agency persons (even for review purposes) before receiving the necessary Agency approval.

5. When an NFAC employee plans to speak extemporaneously or participate in a panel discussion without prepared remarks, it is not necessary to submit a text or outline for approval. It is, however, necessary that the employee obtain permission to speak on the topic by following the procedures in this notice.

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6. When submitting a manuscript to a publisher, NFAC employees normally will append a disclaimer stating: "This material has been reviewed by the CIA to assist the author in removing classified information, if any. However, that review neither constitutes CIA authentication of material as factual nor implies CIA endorsement of the author's views." The DD/NFAC has the authority to permit NFAC employees to submit manuscripts to publishers without the disclaimer statement.

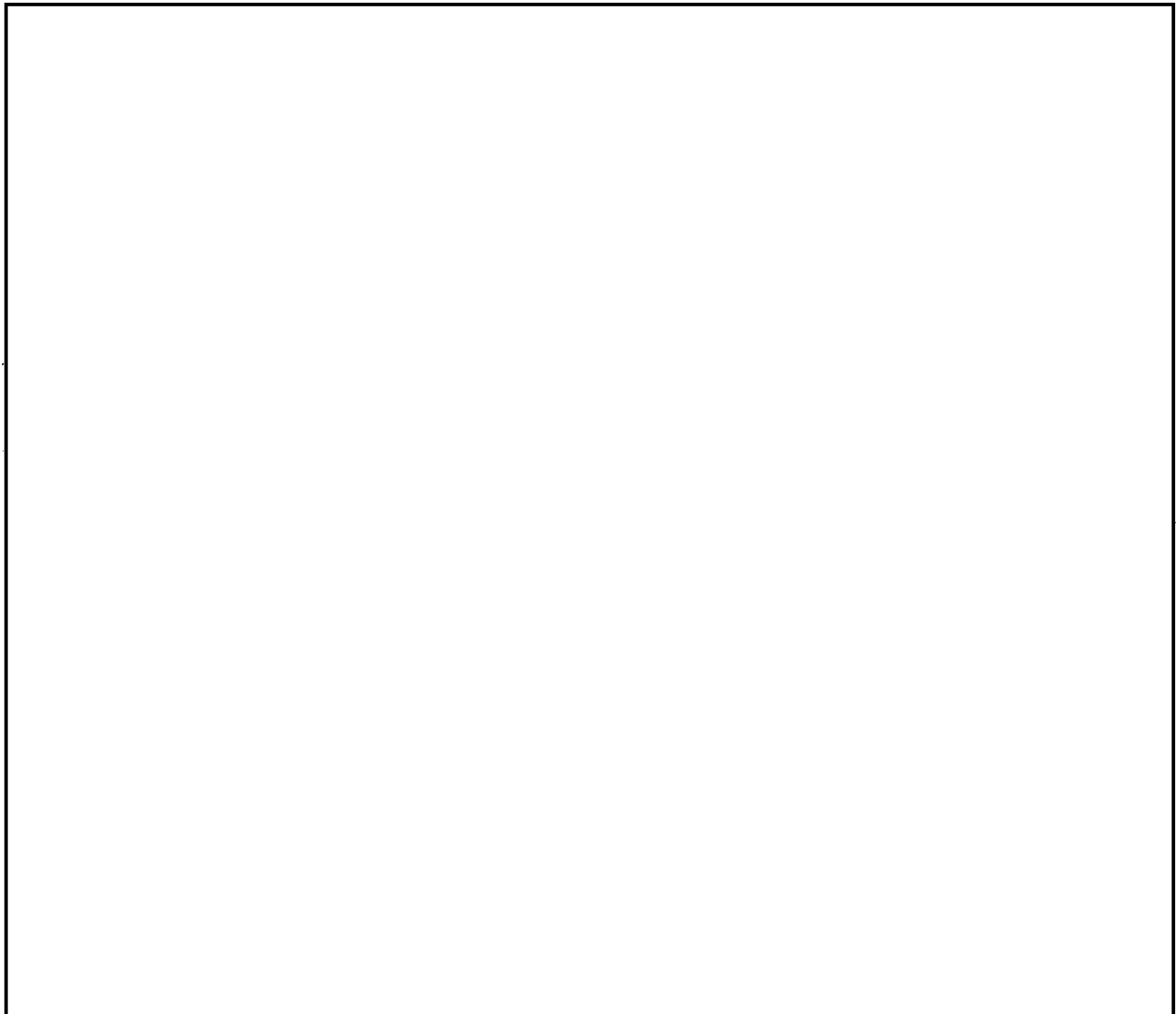
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Bruce C. Clarke, Jr.  
Director

National Foreign Assessment Center

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27 April 1981

MEMORANDUM FOR: Deputy Director, National Foreign Assessment Center  
SUBJECT : Request Permission to Give a Talk at Harvard

1. I request permission to speak at Harvard on 4-May 1981 on "Soviet Industry in the 1981-85 Plan". I plan to speak from notes and to make available a few unclassified tables bearing on industrial plans and performance. A preliminary version of the agenda is attached.

2. I intend to travel by air to Boston on the morning of 4 May and return that evening. Although my expenses will be paid by the sponsors of the meeting, I request that travel funds be advanced.

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Deputy Chief  
USSR/Eastern Europe Division

Attachment:  
As stated above.


APPROVE:

  
Director of Economic Research

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4/27/81  
Date

CONCUR:

  
Deputy Director  
National Foreign Assessment Center

STATINTL

29 APR 1981

Date



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COLUMBIA UNIVERSITY  
The Russian Institute

U.S. DEPARTMENT OF STATE

WILLIAM & MARY GREEVE FOUNDATION

THE 11TH FIVE-YEAR PLAN: REFLECTIONS ON THE PAST  
AND IMPLICATIONS FOR THE FUTURE

Monday, May 4, 1981

9:45 a.m. to 4:45 p.m., Faculty Club  
20 Quincy Street, Cambridge, MA 02138

9:45 a.m. -- An Overview of the 5-Year Plan--GNP Prospects. Capital & Industry

Abram Bergson, Professor of Economics, and former Director,  
Russian Research Center, Harvard University *-overall type of growth*

John P. Hardt, Senior Specialist for Soviet Economics,  
Congressional Research Service, Library of Congress

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[Redacted] Central Intelligence Agency, Washington, D.C.

11:45 a.m. -- Lunch

*-20 mins*

1:00 p.m. -- Labor

Barney Schwalberg, Brandeis University, and the Russian Research  
Center, Harvard University

Tibor Vais, Research Associate, Russian Research Center,  
Harvard University

Murray Feshbach, Chief, Population, Employment, and Research  
and Development Branch, Foreign Demographic Analysis Division,  
U.S. Bureau of the Census

3:00 p.m. -- Agriculture, Trade, and Energy

David Schoonover, Director, Asia, Africa & Eastern Europe,  
Foreign Agricultural Service, U.S. Department of Agriculture

Hertha Weiss, Director, USSR Affairs Division, Office of  
East-West Country Affairs, U.S. Department of Commerce

Marshall I. Goldman, Professor of Economics, Wellesley College,  
and Associate Director, Russian Research Center, Harvard University

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